

Seventh Meeting of the Senate

School of Planning and Architecture, Vijayawada

April 20, 2020
(Emergent Meeting via Circulation)

Minutes of the Meeting



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, MHRD, Govt. of INDIA.

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Minutes of the Seventh Meeting of Senate of SPAV

(In View of COVID-19 Pandemic and Lock Down, the Agenda and Notes for Seventh Meeting of the Senate was circulated to Senate Members via email for comments and concurrence. These Minutes of the Seventh Meeting are based on the response received from the Senate Members)

Agenda and Notes circulated to:

S.No.	Name	Chairperson/ Member
1.	Prof. Dr. Minakshi Jain, Director, SPAV	Chairperson
2.	Prof Dr. Ajay Khare, Nominee of Chairperson, BoG	Member
3.	Mrs. Amita Baig, Nominee of Chairperson, BoG	Member
4.	Ar. Dean Gabriel D'Çruz, Nominee of Chairperson, BoG	Member
5.	Shri. Vivek Sahai, Nominee of Chairperson, BoG	Member
6.	Shri Sanjay Prakash, Nominee of Chairperson, BoG	Member
7.	Prof. Dr.Ashok Kumar, Nominee of ITPI	Member
8.	Dr. Harimohan Pillai, Nominee of Council of Architecture	Member
9.	Prof.RajeevShringi, Nominee of AICTE	Member
10.	Dr. Lilly Rose A, Dean Academic, SPA Vijayawada	Member
11.	Prof. Dr. Kailasa Rao, Dean (Students Affairs), SPA Vijayawada	Member
12.	Dr.Adinarayanane, Dean (Faculty Welfare) and Head, Department of Planning, SPA Vijayawada	Member
13.	Prof Dr. Vijayalaxmi Iyer, Dean (Research), SPA Vijayawada	Member
14.	Dr.Janmejy Gupta, Head, Department of Architecture, SPA Vijayawada.	Member
15.	Prof Dr. Abdul Razak M, Professor, Department of Planning, SPA Vijayawada	Member
16.	Prof.Dr. S Ramesh, Professor, Department of Architecture, SPA Vijayawada	Member
17.	Shri Nagaraju Kaja, Assistant Professor, Department of Architecture, SPA Vijayawada	Member
18.	Shri Karteek Guturu Assistant Professor, Department of Architecture, SPA Vijayawada	Member
19.	Shri Kranti Kumar Myneni, Assistant Professor, Department of Architecture, SPA Vijayawada	Member
20.	Dr. Amitava Sarkar, Registrar i/c, SPA Vijayawada	Secretary

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April 20, 2020

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(Through Circulation)

The Chairperson, Senate extended a warm welcome to the new members of the Senate Ar. Dean Gabriel D'Çruz and Dr. Harimohan Pillai and conveyed her gratitude to the outgoing members of the Senate Mrs.Sudha Bhawe and Ar. Rohit Jain for their valuable suggestions and support.

The details of the agenda and notes circulated are as below:

2	To present the Action Taken Report on the Minutes of the Sixth Senate meeting of SPA Vijayawada held on August 02, 2019 at SPA Vijayawada.
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Item No.	Agenda	Minutes	Action Taken	Observations/ Resolution
5.7	b) Distribution of marks in each semester	<p>b) The Senate suggested to increase the internal assessment weightage in Thesis Subject to 60% and that of the end semester jury to be 40%.</p> <p>The Senate suggested to develop standardized reporting format to evaluate the students during the practical training in the architectural firms.</p>	<p>The suggestions were incorporated as Amendments in the Academic ordinances and are effective from A.Y. 2019-2020 onwards.</p> <p>Hence, the Senate is requested to close the item.</p> <p>Based on the suggestions of the Senate members, a revised format for Practical Training has been developed including the work log sheets, attendance and performance assessment and is placed in Annexure-I for consideration and approval of Senate.</p>	The Senate noted the same and the item stands Closed.
6.1	To consider and approve the revised Course structure, Scheme and the Detailed syllabus of First Year of 'Bachelor of Architecture', to be implemented with effective	<p>After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of first year "Bachelor of Architecture" Programme. However, the Senate suggested to formulate the syllabus of "Glass</p>	<p>The Syllabus of the said subject has been framed in discussion with Ar. Sanjay Prakash and based on his suggestions; the subject has been renamed as 'Building Envelope Materials' - ARC5125 and is placed in Annexure-III for consideration and approval of Senate.</p>	The Senate approved the item and the item stands Closed.

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Item No.	Agenda	Minutes	Action Taken	Observations/ Resolution
	from A.Y. 2019-2020	Architecture and Design" in discussion with Ar. Sanjay Prakash as discussed in item #3.2 of the Minutes of the Meeting of Third Senate and courses on "Building Economics" in higher semesters. Also suggested to include tutorial hours for Theory courses in the course structure. The senate suggested to assign experienced senior faculty/ experts to handle Building Construction subject.	<p>Tutorial hours were incorporated and the revised course structure was placed in the 28th Meeting of the BOG dt August 06, 2019 and approved.</p> <p>Hence, the senate is requested to close the item.</p> <p>All Building Construction subjects are presently handled by senior faculty members.</p> <p>The Senate is requested to close the item.</p>	
6.2	To consider and approve the revised Course structure and the Detailed syllabus of First Year of 'Master of Architecture (Sustainable Architecture)', to be implemented with effect from A.Y. 2019-2020	After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of First Year "Master of Architecture (Sustainable Architecture)" Programme. The Senate suggested to include a description of the course with a focus on Environment. Also suggested to include Sustainable Building Economics as a course in the second year.	<p>The focus on Environment is included in the course MSAR212-People, Environment and Building.</p> <p>As suggested, the Sustainable Building Economics components have been included in the syllabus of MSAR222-Project Management course and are placed in Annexure-II for consideration and approval of Senate.</p>	The Senate approved the item and same stands Closed.
6.3	To consider and approve the revised	After detailed discussions, the Senate approved	The approved syllabus is effective from A.Y.2019-2020	Action taken. The item stands Closed.

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Item No.	Agenda	Minutes	Action Taken	Observations/ Resolution
	Course structure and the Detailed syllabus of 'Bachelor of Planning', to be implemented with effect from A.Y. 2019-2020	the Course Structure and Detailed Syllabus of "Bachelor of Planning" Programme.	onwards. Hence, the senate is requested to close the item.	
6.4	To consider and approve the revised Course structure and the Detailed syllabus of 'Master of Planning (Urban and Regional Planning)' and 'Master of Planning (Environmental Planning and Management)', to be implemented with effect from A.Y. 2019-2020	After Detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of the "Master of Planning (Urban and Regional Planning)" and "Master of Planning (Environmental Planning and Management)" Programme.	The approved syllabus is effective from A.Y.2019-2020 onwards. The senate is requested to close the item.	Action taken. The item stands Closed.
6.5	To consider and approve the Amendments to Academic Ordinances 2018	The Senate lauded the efforts undertaken in drafting a comprehensive and valuable document of the Academic Ordinances. After detailed discussion and deliberation the Senate approved the proposed revision in the letter grades and weighted grade point and the overall 40% will require	The Academic Ordinances were amended and placed in the 28 th Meeting of the BOG dt August 06, 2019 and approved. The amended rules of Academic Ordinances are effective from the A.Y.2019 -2020 onwards. Hence, the senate is requested to close the item.	The item stands Closed.

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Item No.	Agenda	Minutes	Action Taken	Observations/ Resolution
		improvement. The senate approved to have supplementary exams only for the theory subjects during winter vacations and can include both theory and design studio exams during the summer vacations.		
6.7	To consider and approve the procurement of equipment for Conservation Laboratory	The Senate approved to procure the equipments for Conservation Laboratory.	The Procurement of equipments is in the process of tendering. The senate is requested to close the item.	The Senate Closed the Item
6.9	Proposed Remuneration for the PhD Thesis examiners Outside India	The Senate suggested to increase the Remuneration for the PhD Thesis examiners Outside India to US \$350 per Thesis.	The suggested increase in the Remuneration to examiners Outside Country for PhD Thesis evaluation was placed in the 28 th Meeting of the BOG dt August 06, 2019 as Item # 28.8 and approved w.e.f. A.Y.2019 -2020 onwards. The senate is requested to close the item.	The Senate Closed the Item
6.12	Any other item with the permission of the Chair a) Draft Recruitment Rules (RRs) for post of "Technical Assistants".	a) After detailed deliberation, the senate advised a few suggestions in the Essential and Desirable Qualification and Experience	a) After incorporating the suggestions of the Senate, the item was placed in the 28 th BoG of SPAV dt. August 06, 2019 as Item # 28.3 for approval. The Board noted the draft RRs for the post of Technical Assistant and advised SPAV to get them approved by	The item stands closed from the Senate

Item No.	Agenda	Minutes	Action Taken	Observations/ Resolution
		₹ for each of the post.	the MHRD. The same is under consideration with the Ministry.	

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Minutes of the Meeting of Seventh Senate, SPA Vijayawada

AGENDA ITEMS

Items for Approval

Item #7.1	To consider and approve the detailed syllabus of Second Year of 'Master of Architecture' in (Sustainable Architecture) effective for the batches admitted from the A.Y. 2019-2020 onwards
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The draft revised Detailed Syllabus of the Second year of **'Master of Architecture (Sustainable Architecture)'**, has been prepared based on the inputs received from the Department Faculty and were modified through deliberations with the experts from Industry and Academia and is placed for consideration and approval of the Senate.

The Senate approved the Course Structure and detailed syllabus for second year Master of Architecture (Sustainable Architecture), except for the course "MSAR215 – Traditional Wisdom and Sustainability Concepts". Prof. Dr. Harimohan Pillai suggested through email to introduce the concept of language and city to the Master level students and in this connection, he has suggested few additions/amendments to the syllabus of the subject "MSAR215 – Traditional Wisdom and Sustainability Concepts". Also, Ar. Sanjay Prakash through his email suggested to introduce a course on Post-Covid Architecture for M.Arch (SA) course and volunteered to guide the faculty members to develop the course content in detail. Further in view of the COVID-19 pandemic situation and requirement of social distancing, Ar. Sanjay Prakash suggested SPAV to explore the possibilities of effective teaching -learning through internet by referring to courses offered at Coursera as an example and advised to put it on the agenda of the next senate meeting.

Item #7.2	To consider and approve the detailed syllabus of Second to Fifth Year of 'Bachelor of Architecture' effective for the batches admitted from the A.Y. 2019-2020 onwards
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The draft revised Detailed Syllabus of Second Year to Fifth Year of **'Bachelor of Architecture'** has been prepared through discussions with the experts from Industry and Academia and is placed for consideration and approval of the Senate.

The Senate approved the revised Detailed Syllabus of Second Year to Fifth Year of 'Bachelor of Architecture'.

Item #7.3	To consider and approve the detailed syllabus of Second year of 'Master of Planning' in (Urban and Regional Planning) and (Environmental Planning and Management) effective for the batches admitted from the A.Y. 2019-2020 onwards
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The draft revised Detailed Syllabus of the Second year of 'Master of Planning in (Urban and Regional Planning) and (Environmental Planning and Management)' has been prepared based on the inputs received from the Department Faculty and were modified through deliberations with the experts from Industry and Academia; and is placed for consideration and approval of the Senate.

The Senate approved the Course Structure and detailed syllabus for Syllabus of the Second year of Master of Planning in (Urban and Regional Planning) and (Environmental Planning and Management) with a suggestion to introduce a subject on Post-Covid Planning for M.Plan (EPM) Programme.

Item #7.4	To consider and approve the detailed syllabus of Second to Fourth Year of 'Bachelor of Planning' effective for the batches admitted from the A.Y. 2019-2020 onwards
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The draft revised Detailed Syllabus of Second Year to Fourth Year of 'Bachelor of Planning' has been prepared through discussions with expert from Industry and Academia and is placed for consideration and approval of the Senate.

The Senate approved the revised Detailed Syllabus of Second Year to Fourth Year of 'Bachelor of Planning'.

Item #7.5	To consider and approve the subject codes and syllabus of PhD Self Study courses as Electives in 'Master of Architecture' (Sustainable Architecture)
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The draft syllabus for two self-study courses namely "Assessment of Thermal Performance of Buildings in Warm and Humid climate" and "Retrofitting existing buildings to adapt to climate change" to be offered to PhD research scholars and as open electives to Master of Architecture (Sustainable

Architecture) students have been prepared and is placed for consideration and approval of the Senate.

The Senate approved the subject codes and syllabus of PhD Self Study courses as Electives in 'Master of Architecture' (Sustainable Architecture)

Item #7.6	To consider and approve the replacement of the elective course 'Prefabricated Structures' in the IV Semester MBEM programme with 'Disaster Management'
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The detailed syllabus for the Elective Course "**Disaster Management**" for the IV semester MBEM Programme with one module exclusively on Prefabricated Structures has been prepared in lieu of the approved Elective course "**Prefabricated Structures**". The detailed syllabus is placed for the consideration and approval of the Senate.

The Senate approved the replacement of the elective course 'Prefabricated Structures' in the IV Semester MBEM programme with 'Disaster Management'. The detailed syllabus for MBEM programme (I Semester to IV Semester) along with the modified course structure is placed for the consideration and approval of the Senate Members (Annexure 1)

Item #7.7	To approve the elective subject 'Future Cities' as an Open Elective for Postgraduate Programmes
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The Elective subject "**Future Cities**" is currently offered to IV Semester students of II Year M.Arch (Landscape Architecture) Students. Considering the importance of the subject to all Postgraduate Planning and Architecture students, it has decided to offer the subject as an Open Elective course to all Postgraduate students and is placed for the consideration and approval of the Senate.

The Senate approved the elective subject 'Future Cities' as an Open Elective for Postgraduate Programmes. Further, Prof. Dr. Amita Baig through her email suggested that a detailed curriculum needs to be developed for the "Future Cities" Course which include modules on problems of migrant populations in cities (addressing the Post-Covid Era scenarios) and traditional architecture



with a focus on sustainable materials, properties (thermal performance, insulation etc.), air movement and design layouts.

Items for Ratification

Item #7.8	To Ratify the common syllabus for 'Research Methodology' offered to M. Arch (AC), M. Arch (SA) and MBEM as a jury subject
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The approved syllabus of the 'Research Methodology' course offered to M.Arch (AC), M.Arch (SA) and MBEM are different from each other. The DPGC (Architecture) deliberated on the same vide meeting held on 13-02-2020 and recommended for a common syllabus for 'Research Methodology' course to be offered to all Postgraduate and PhD Programmes in Architecture and approved by the Senate Chairperson. The modified common syllabus is placed for the ratification of the Senate.

The Senate ratified the common syllabus for 'Research Methodology' offered to M.Arch (AC), M.Arch(SA) and MBEM as a jury subject

Item #7.9	To ratify the studio / Jury courses as equivalent to 3 credits course work for PhD scholars
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As per the clause no 5.9 of Academic Ordinances (Postgraduate and Doctoral Programmes), a PhD scholar should earn minimum of 76 credits including 12 credits from course work (minimum four courses of 03 credits each) and 64 credits in thesis work (by registering for maximum of 16 credits per semester). The PhD Scholar Ms. Hema Sree Rallapalli (Reg No: 1180300013) had registered for the Studio Course Solar Passive Design Strategies and successfully completed in the End Semester Examination held during Nov-Dec 2019. The DPGC (Architecture) recommended that the Studio course completed by the PhD scholar be considered equivalent to the 3 Credits Course work of PhD rules as per Ordinances and was approved by the Senate Chairperson. The results of the PhD scholar are placed for the ratification of the Senate.

The Senate ratified the studio / Jury courses as equivalent to 3 credits course work for PhD scholars

Reporting Items

Item	PhD related
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#7.10

- Full Time PhD Admissions for the Academic Year 2020-21: The Advertisement for admission notification for Full Time PhD Programme in the Department of Architecture and Planning was given on 08-02-2020. Seventeen Applications have been received and the scrutiny for admissions is in progress.
- It is reported the Senate in the third meeting held on 05th December 2017 suggested to discourage considering further extension to PhD scholars in future. In view of the above and by considering other factors, the PhD registration of the Part time PhD Scholars Shri. Anil Kumar Ch (1120300002), Ms. Allu Revathi Devi (1120300003), Shri.S.V.Krishna Kumar (1120300005), Shri. Valliappan AL (2120300001) and Shri.P.Thimma Reddy (2120300002) is cancelled due to lapse of stipulated time period (seven years for part-time scholars as per R-8.1 of the applicable PhD rules 2011 placed as **Annexure XI**) for the course completion as per the applicable PhD rules of SPA Vijayawada. The said scholars have not been able to complete their course within the stipulated period. Hence, their PhD registration stands cancelled.

The Senate noted the Reporting Item, however a few internal Senate Members requested the chairperson Senate to consider the request for extension to the research scholars, who have failed to submit their research work within the stipulated time period, while adhering to the rule position. However, it is reiterated here that the request of the members does not fall within the Academic rules, especially the mandatory Clause 8.1.

Moreover, the senate in its 2017 meeting has already discouraged SPAV for granting any extension beyond the stipulated time period.

The DRC committee in its meeting held on Jan-Feb, 2020, also either declined their request or did not consider the same; citing as not under their purview.

Hence this item has been placed as the reporting item in view of the rules position (without considering the request of these research scholars).

The Chairperson Senate is also of the view that seven year period for the in-house faculty and other Vijayawada or nearby residents was adequate for the completion of their PhD work and hence there is no merit/ground to consider the extension of these research scholars, this shall also instil/maintain seriousness and discipline among the research scholars.

Item #7.11	To report various activities undertaken by SPAV
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- SPAV Architecture students have won the Overall Runner up at the Zonal NASA Convention 2019 with citation in Design Trophy, Special Mention in Reubens and the Juror's Choice Award in Battle of Bands. At the Annual NASA Convention 2020, SPAV have won Citation in HUDCO trophy, Special Mentions in Destech Trophy and Writing Architecture Trophy; and second Runner up in Fashion Trophy.
- SPAV Planning students have won the Overall Third place in the Annual NOSPLAN Convention 2019 participated by around 1500 student delegates. Our students won the First place in Current Practices and Second place in Showcase pin-up and Wall Painting.
- SPAV conducted the Inter-SPAs Sports and Cultural Meet from 12-15 February, 2020 to encourage the participation of students in extracurricular activities for the overall skill development. SPAV has also organized several Special Lectures, Seminars, Workshops and Training Programmes to enrich student's knowledge and enhance their creativity skills. The detailed lists of activities organized are placed.

The Senate noted the report on various activities undertaken by SPAV and applauded the achievements of SPAV at NASA and NOSPLAN.

Item #7.12	To report on the revised Academic Calendar of SPAV for Even Semester Examinations 2019-20 in view of COVID-19 Pandemic and Subsequent Lockdown
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In view of the lockdown situation and social distancing measures recommended by the Government of India due to Corona Virus (COVID-19), a series of meetings were conducted in Online Platform (Skype) chaired by Chairperson, Senate with the Deans, Heads, Associate Deans and Chief Warden of SPAV to discuss on the conduction of End semester Examinations, admissions and Academic Calendar.



The members after having carefully gone through the UGC Guidelines(April, 2020) on Examinations and Academic matters and decision taken by various Institutions (SPA Bhopal, NIT Jaipur, NIT Tiruchirappalli, IIT Bombay, IIT Roorkee), the members after detailed deliberations have proposed the following options for consideration for End Semester Examinations (Even Semester 2019-20) keeping the safety of students, faculty and staff members.

Terminal Semester (Final Year) Students of Architecture and Planning

- The Terminal Semester Examinations (UG & PG) shall be conducted in the month of June/July, 2020 and mode of examination either in online or offline shall be decided by the Institute after reviewing the COVID-19 pandemic situation.
- The final dates (subject wise/panel wise) of examinations shall be communicated to students.
- Students shall be given an additional opportunity of special exam, if the student wish to improve the grades.

Intermediate Semester Students of Architecture and Planning

- A Composite Grading System (50% marks on the basis of the Continuous Internal Evaluation and 50% marks based on the performance in the previous semester SGPA) is proposed as an option for all the subjects (Studio and theory subjects) of the Intermediate Semester Students for the Even Semester of A.Y.2019-20.
- The Intermittent year students shall be given one more opportunity to appear for special exams, if the students wish to improve the grades.
- Also, if the situation permits, the offline exams for all intermediate semesters shall be conducted in July/August 2020 in a phased manner observing 'social distancing'.
- The final decision of conduction of the examinations with respect to 90 subjects (studio/Viva/theory) of Planning and Architecture shall be informed to the students through Grievance cell of SPAV.

PG Direct Admissions

- Considering the COVID-19 Pandemic situation and safety of students, staff and faculty, it is proposed to conduct the Direct Admissions to PG programmes at School of Planning and Architecture Vijayawada for the A.Y.2020-21 in Online

Mode. Along with the Academic Scores of the student, the Statement of Purpose (SOP), and a Work Portfolio shall be considered for selection process.

The Senate noted the revised Academic Calendar of SPAV.

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THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

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